**DEPARTMENT OF THE ARMY**
**VICE CHIEF OF STAFF OF THE ARMY**
**201 ARMY PENTAGON**
**WASHINGTON DC 20310-0201**

12 AUG 2004

MEMORANDUM FOR ACTING SECRETARY OF THE ARMY

SUBJECT: Designation of a Secretariat for the Army as Executive Agent of the Chemical and Biological Defense Program (CBDP)

1. I acknowledge the direction you provided in your 26 July 2004 memorandum, that the Assistant Secretary of the Army for Acquisition, Logistics, and Technology and I jointly discharge the Army's responsibilities as the Executive Agent for the CBDP.

2. Fortunately, within G-8, the processes and structure necessary to accomplish this mission remain in place from the previous management structure of the CBDP. In fact, this structure has already allowed the transmittal of the CBDP Fiscal Year 2006-2011 POM to the Under Secretary of Defense for Acquisition, Technology, and Logistics, along with the Services' fully coordinated alternative proposal.

3. We will examine these processes and structures to determine what changes, if any, are necessary to continue to perform this vital function on behalf of the Soldiers, Sailors, Airmen, and Marines of the United States Armed Forces.

RICHARD A. CODY
General, United States Army

CF:
Assistant Secretary of the Army for Acquisition, Logistics, and Technology

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**DEPARTMENT OF THE ARMY**
**WASHINGTON**

JUL 2 6 2004

MEMORANDUM FOR ASSISTANT SECRETARY OF THE ARMY (ACQUISITION LOGISTICS, AND TECHNOLOGY)
VICE CHIEF OF STAFF OF THE ARMY

SUBJECT: Designation of an Executive Agent Secretariat for the Joint Chemical and Biological Defense Program

Title 50, United States Code, subsection 1522(c)(1) designates the Army as Executive Agent for the Department of Defense (DoD) to coordinate and integrate research, development, test, and evaluation, and acquisition requirements of the military departments for the Chemical and Biological Warfare Defense Programs of the DoD. Subsection 1522(d)(4) states that all funding requirements for the chemical and biological defense program shall be reviewed by the Secretary of the Army as Executive Agent pursuant to subsection 1522(c)(1). These provisions are reiterated in Implementation Plan for the Management of the Chemical and Biological Defense Program (CBDP), approved by the Under Secretary of Defense for Acquisition, Technology and Logistics, dated April 22, 2003.

In order to discharge these responsibilities efficiently, I hereby direct the Assistant Secretary of the Army for Acquisition, Logistics and Technology and the Vice Chief of Staff of the Army to establish an Army Executive Agent Secretariat from existing resources and to serve as co-chairs of this organization. This organization shall prepare and obtain coordination of a written review of the CBDP Program Objective Memorandum (POM). This review shall consider the medical and non-medical aspects of the CBDP as well as the individual Military Departments' specific interests in the program. Where appropriate, the review shall propose alternatives to POM recommendations presented to the Army. Upon completion of the review process, the written review and recommended POM shall be forwarded to the Under Secretary of Defense for Acquisition, Technology and Logistics under your joint signatures.

The Executive Agent Secretariat also shall serve as the focal point for review and coordination of any other CBDP issues requiring Executive Agent input.

I anticipate that the two Executive Agent Secretariat chairs will operate by consensus. Any issues that cannot be resolved at your level shall be elevated to me for resolution.

R. L. Brownlee
Acting Secretary of the Army

CF:
Deputy to the Assistant Secretary of Defense for Chemical and Biological Defense
Director, Joint Requirements Office (Chemical, Biological, Radiological, and Nuclear Defense)
Joint Program Executive Officer (Chemical and Biological Defense)